

ISHA KHANDHEDIYA

Ecommerce Executive & head of department

New TilakNagar Bhavnagar • 8758838560 • Ishakhandhediya@gmail.com • Female • 24 march 2004 • Indian



Professional Summary

E-commerce Executive / Department Head with experience in managing end-to-end e-commerce operations across multiple online marketplaces and websites. Proven ability to lead teams, train employees, and optimize operational processes including product listings, inventory management, and order fulfillment.

Work Experience

E-commerce Executive 21 May 2024 – Present
Aeliya marine tech pvt. ltd Vinay villa, sir p pattani road, krishna nagar bhavnagar
An E-commerce Executive in a marine company.
Head of department (Training and guiding employees)
The role combines digital marketing, online operations, and coordination with logistics and technical teams.
manage website & online product listing

Projects

'Colors Of Divine '
'Art And Craft' online store
making dynamics website in php language.
Technologies Used: PHP, MySQL, HTML, CSS

Education

shree swamiNarayan college of computer science 1 June 2021
BCA Bhavnagar
Score: 75%

Gyanmanjari innovative university 1 September 2024
MCA Bhavnagar
Score: 70%

Languages

English Basic communication skills -----	Hindi Basic communication skills -----	Gujrati Basic communication skills -----
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Courses & Certifications

CCC - (Course on Computer Concepts)
The CCC course is a basic computer literacy program offered by NIELIT (National Institute of Electronics & Information Technology), India. It is designed to help beginners learn essential computer skills.

Skills

Communication ----- Expresses ideas clearly, listens actively, and tailors messages to diverse audiences.	Information Management ----- Organizes, stores, and retrieves data effectively for informed decision-making.	Collaboration ----- Works cross-functionally and values input from all team members to achieve shared goals.
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